

Message

From: Nishida, Jane [Nishida.Jane@epa.gov]
Sent: 5/29/2017 11:51:15 PM
To: Jackson, Ryan [jackson.ryan@epa.gov]
Subject: Re: RE:

Ok, I will schedule a meeting with you and OPA for early this week

Sent from my iPhone

On May 29, 2017, at 3:42 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

I'm still working on that. I think we'll need to get extra copies and have a meeting with some of the OPA staff to ensure we have what we need for the trip. Thanks.

From: Nishida, Jane
Sent: Monday, May 29, 2017 7:55 AM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: Re:

Will do. Do you have any edits to the briefing materials? If so, I will pick up your book tomorrow and incorporate changes to final book. Also plan to add staff participants to final agenda which I will show you tomorrow.

Sent from my iPhone

On May 28, 2017, at 6:07 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

Jane, I'm looking through the Administrator's briefing book, but for his trip to Rome and Bologna can your office print up tabs which correspond to the meeting title so they are easily flipped to in the notebook.

We could use copies of the two notebooks for all participants as well.

Thank you

Ryan.

Ryan Jackson
Chief of Staff
U.S. Environmental Protection Agency
(202) 564-6999